

CARLTON cum WILLINGHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in St Peter's Church Carlton
On Thursday 1 November 2012

Present: - Stephen Roberts, Hedley Francis, Malcolm Stennett, John Coppen, Michael Mann, Caroline Revitt, Paul Dean, John Batchelor - County Councillor, Richard Barrett - District Councillor
Edith Osborn as Clerk

1 Apologies:

None

2 Declarations of Interest

No councillor had any new interests to declare.

3 Minutes of the Meeting held on 2 August 2012.

The minutes of the meeting held on 2 August 2012 were approved.

4 Administration

4.1 Annual Risk Assessment

The Clerk had prepared a revised Risk Assessment which was reviewed by the councillors. A number of items were queried as to whether the Council owned the assets and whether the Council should be responsible for them.

The Clerk was asked to find out what rules were in place which covered what was entered onto a Risk Assessment Schedule.

4.2 Neighbourhood Plan/ Parish Plan

After some discussion it was decided that the Council would review another village's procedure for preparing a Parish Plan before attempting one for Carlton.

Cllr Batchelor advised that West Wickham were in the process of preparing a Plan and had sent out a survey to parishioners. He offered to provide contact details for West Wickham Parish Council to the Clerk.

4.3 Amendments to Standing Orders

The Clerk had made amendments to Standing Orders 26, 43 and 64 to reflect the change in wording in councillors' interests under the Localism Act.

All councillors voted in favour of the amendments.

5 Finance

5.1 Payments proposed for authorisation were:

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|-----------------------------|---------|
| 5.1.1 CGM Ltd chq233 | £ 72.00 |
|-----------------------------|---------|

| | |
|-----------------------------|---------|
| 5.1.2 CGM Ltd chq234 | £ 72.00 |
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|-------------------------------|--------|
| 5.1.3 Clerk's expenses | £ 5.90 |
|-------------------------------|--------|

The payments were authorised.

5.2 Receipts, payments and reconciliation as at 26 October 2012

Malcolm Stennett proposed that the accounts as at 26 October 2012 be approved and Caroline Revitt seconded the proposal.

5.3 Precept 2013/14 as attached

After review of the proposed precept, Hedley Francis proposed that the precept remain at £2,500 and Malcolm Stennett seconded the proposal.

6 Planning.

6.1S/1126/12FL 163 Carlton Green Rd

The Clerk advised that the District Council had approved this planning application.

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7 Environmental

7.1 S106 monies re Acre Rd new build

Stephen Roberts stepped down as Chair of the meeting and Hedley Francis took over as Chair. He advised that S106 monies had been offered to Carlton Parish Council and in order for the Council to receive the monies, two councillors had to sign an indemnity to the District Council.

Cllr Barrett provided some background to the receipt of such monies. In January 2009 the District Council adopted the Open Space in new developments supplementary planning document (SPD) which requires all new developments to contribute to open space and outdoor community facilities.

The SPD sets out certain thresholds which have been set as the level of contribution by the developer and Cllr Barrett referred councillors to the section on SCDC's website on S106 requirements.

There is a set of main criteria for spending in open spaces eg a bench in the church grounds would be acceptable, or the monies can be used in adjacent villages if for example the children use facilities there.

It was agreed that consideration would be given before the next meeting to projects on which the money could be spent.

Stephen Roberts stated that he would prefer not to be one of the signatories to the Indemnity.

Stephen Roberts resumed his position as Chair.

7.2 Footpaths

Caroline Revitt advised that she is having a meeting on 6 November with Karen Champion of CCC to discuss the footpaths within the parish.

Stephen Roberts advised that he would spray the Millenium Walkway again in the Spring.

7.3 Blocked drains

It was noted that the drains at the corner opposite the old school house still do not function adequately although CCC had been told about the problem in the past. The contact at CCC is Mr Keith Fauch who would need to be advised of the problem once again.

7.4 Car speed through Carlton Green

The Chairman referred to the email regarding traffic calming measures and the costs contained therein.

Paul Dean advised that he had contacted CCC but had had no response and now intended to contact James Paice. It was noted that money was available from CCC's budget for proposals such as the erection of signage provided that the Parish Council can provide 10% of the cost from their budget.

Cllr Batchelor suggested that the local police should be contacted and for them to enforce the speed limit in Carlton Green.

The Chairman proposed that Paul Dean complete the application form to obtain some funding for signage and submit by the closing date of 21 December 2012. This was approved by all the councillors.

Caroline Revitt stated that the residents of Willingham Green were also discussing speeding through that part of the parish.

7.5 Village pond

Michael Mann advised that he had cleared the rubbish from the pond at the top of the green lane and found that the sluice had rotted. He planned to leave the pond now until the Spring.

This issue had been raised by a parishioner at the Parish Meeting.

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8 District Councillor's report

Cllr Barrett raised a number of issues:

- There had been a number of complaints about non-delivery of the South Cambs magazine within the District
- Paper recycling was down and there had been complaints that the caddies were missing from the bins. It was suggested that this could be because less and less people are reading newspapers and that was why there was a reduction.

9 County Councillor's report

John Batchelor reported on the major issues affecting the County Council:

- The Police Commissioner elections are on 15 November 2012 and there are a number of parties fielding candidates, Voters are to have 2 votes, a first preference and second preference. Turnout is not expected to exceed 20% of the voting population. The Police Commissioner is not the operational officer, he will oversee the police budget and hold the Chief Constable to account for the money.
- Potholes – in 2009/10 7,129 potholes were filled and 1,000 insurance claims were made. In the following year, 3,257 potholes were filled and 70 insurance claims were received.
- CCC are borrowing £50m over 5 years to improve Highways, most of the money will be going to Fenland.
- The Government is allowing £20m to upgrade the Girton Interchange and provide an extra lane. The A14 upgrade has not been completely changed from the earlier proposals.
- The costs of improving cycling opportunities cannot be justified outside of Cambridge
- Public transport is entirely under threat.

10 General observations or matters for consideration at the next meeting

The next Parish Council Meeting will be held on Thursday 7 February 2013 at 8pm.

The Meeting closed at 10.20pm.