

CARLTON cum WILLINGHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at Almancil, Church Road, Carlton
On Thursday 9 February 2017

Present: - Stephen Roberts, Hedley Francis, Giles Dobson, Michael Mann, Kate Homan, Paul Archer, Mary Maitland, Richard Turner - District Councillor, Robert Turner - District Councillor
Edith Osborn - Clerk

1 **Apologies:**

Apologies were received from Andrew Fraser - District Councillor, Roger Hickford - County Councillor

A quorum was present.

The Chairman thanked Giles Dobson for his hospitality for offering his home as a venue for this council meeting particularly as Mr Dobson had recently broken his leg.

2 **Minutes** of the Meeting held on 10 November 2016.

Further to the previous minutes, Paul Archer has now been accepted by the Bank as a cheque signatory.

Kate Homan proposed that the minutes be accepted and Michael Mann seconded the proposal.

The minutes of the meeting held on 10 November 2016 were approved.

3 **Declarations of Interest**

No councillor had any new interests to declare.

4 **Administration**

4.1 Risk assessment

The draft Risk Assessment was reviewed. The Clerk advised that the only small change since last year related to the bus shelter, altering the risk as the refurbishment work had been completed. Paul Archer proposed that the Risk Assessment be approved and Giles Dobson seconded the proposal.

4.2 Internal Control Review 2017

The papers were reviewed and it was noted that a small change had been made at para. 4.3 in relation to a councillor other than the Chairman verifying bank reconciliations at year end.

Hedley Francis proposed that the Internal Control Review for 2017 be approved and Michael Mann seconded the proposal.

4.3 S106 Agreement – Woolmer Cottage

The Clerk had received a S106 Agreement for Woolmer Cottage which offered £3,999.60 in relation to Open Space provision. The Chairman agreed to sign the document after the meeting.

4.4 Millenium Walkway legal documentation

Giles Dobson advised that the Walkway had been built on Thurlow Estate land and in order to regularise the original verbal agreement between the Council and Thurlow Estates a draft licence had been prepared and sent to Thurlow Estates last September but Thurlow Estates had not yet responded. In the meantime further trees have been planted on the bank and consideration needs to be given to renovating the footpath. It was noted that Michael Mann and Mr Leeves review the trees each spring and prune as necessary to keep the Walkway clear.

5 **Finance**

5.1 Payments proposed for authorisation were:

5.1.1 St Peter's Church	£ 153.47
5.1.2 Clerk's salary	£ 1,359.85
5.1.3 Clerk's expenses	£ 34.58

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5.1.4 Village Voice

£ 45.00

The Chairman reviewed the usual payments at this time of year. He thanked the Clerk for the work that she had carried out over the previous year.

Kate Homan proposed that the payments be authorised and Giles Dobson seconded the proposal.

5.2 Receipts, payments and reconciliation as at 31 January 2017

Michael Mann proposed that the accounts as at 31 January 2017 be approved and Giles Dobson seconded the proposal.

6 Planning.

6.1 Councillor Robert Turner advised that there was a joint planning meeting on 22 March 2017 when the local plan will be worked on. New communities at Waterbeach and Bourn have been proposed and 2.5k houses have been agreed at Cambourne West. There is no new development in our area particularly as Carlton is an infill village and is therefore protected.

There was no further information on plans for Willingham Green scrapyard.

Councillor Turner knew of the site, that it was now derelict, there was a lot of oil in the soil and various issues relating to it being next to the green belt and not within the village framework.

There had been no further complaints about wood burning on site.

7 Environmental

7.1 S106 monies - proposal for use of monies

The Chairman updated councillors on the use of the S106 monies so far. The planings on the bridleway had bedded in now and he would like to add more planings to cover the whole length or, alternatively use the money to redo the surface of the Millenium footpath or, carry out hedge cutting down the green lane. (previously carried out by CC). As the Council has signed up to SCDC's Volunteer Scheme the hedge cutting could be done by councillors and fall under S106 rules.

It was agreed that the Chairman would look into hedging requirements and the cost of planings before deciding on using the money for the Millenium Walkway upgrade.

This course of action was proposed by Paul Archer and seconded by Hedley Francis.

7.2 Willingham Green Speed restriction application

The Chairman advised that the road through Willingham Green is the B1052 and subject to national speed limits. It is a busy road with cars, horses and walkers using it. An application was put forward to the Panel and the Chairman attended the meeting. No feedback was given on the day about the application and the Council will have to wait until the end of February to find out if the application was successful. He noted that the CC's policy is not to support the reduction of speed limits but rather to have road signs saying 'Please drive carefully' and paint 'SLOW' on the road. The cost of this plus the horse sign will be £2,300.

7.3 Footpaths/road surfaces

The Chairman reported that his wife had met with CGM at the Walkway to discuss the replacement of the trees cut down by CGM and had agreed that CGM would provide additional trees for planting. She still has more trees to plant and she has agreed to keep the base of the trees clear so that they will not be damaged again. The sycamore tree on Acre Road was cut down as it had died but a replacement will be planted.

The ditches have been cleared out around the area including taking out some hedging. The village pond at the head of the bridleway needs some attention.

The Chairman had spoken to the Highways Officer concerning the road surface at the bend near the old school. There is no money in this year's budget to do repairs so it will be looked at in the next financial year. In order to carry out the repairs the road will need to be closed for a time, likely to be in June 2017.

It was noted that any road problem can be reported via the CC website.

The CC is trying to target an area and carry out all the work at one time rather than keep returning.

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7.4 BT phone box

Giles Dobson advised that the Council would be the owners of a phone box when the contract is signed. The telephony equipment will be taken out and a defibrillator installed. He confirmed that the Council will have to maintain the box in its original colour.

The cost of the defibrillator will be in the region of £800. The Council could apply to Wadlow Wind Farm or British Heart Foundation who also offer money for acquiring defibrillators.

The Chairman thanked Mr Dobson for the work done on this.

7.5 Broadband

The Chairman advised that superfast broadband timetable had slipped from December 2016 to January 2017. Some people had contacted their ISPs and placed an order.

Fibre broadband is not yet live and he was awaiting an email from Connecting Cambridgeshire to update him. The go-live date seems to be March 1-7.

He agreed to letting the village know when fibre was available to order. Speeds of up to 24 mbps is considered superfast broadband. Carlton Green will get fibre to their house.

7.6 Salt bins/road signs

Nothing further has been heard about the replacement salt bin and road signs which will have to be chased up with SCDC.

Gritting of the bend at the War Memorial is now being done by the CC.

8 District Councillor's report

Cllr Richard Turner reported on a number of issues:

The Combined Parishes Meeting will be held on 22 February 2017 at 7.30pm in Castle Camps. The Chairman considered that these meetings are very useful.

At a recent board meeting the business plan was revised and the expected rent increase was reduced from 3% to 2% in relation to the Ermine St development.

Cllr Robert Turner then talked about the local plan delivering high quality places, a further hearing is in March. At the full council meeting on 26 January, two councillors were appointed to the scrutiny committee.

Devolution – various candidates including James Palmer and Paul Bullen have been identified as standing in the elections on 4 May.

Training – on 22 February there will be a Neighbourhood Planning workshop. West Wickham are working towards such a plan.

On 13 March there will be training offered at SCDC offices regarding affordable housing.

On 23 February at the full council meeting, budgets for next year will be set. The government have been giving SCDC less each year in rate support grant and by 2018/19 there will be no grant. In 2019/20 SCDC will have to pay back £661k.

Cut backs in 2016/17 were £450k, in 2017/18 will be £700k and in 2018/19 will be £230k. The council have been considering how to make savings, such as merging kerbside collections by operating in a different way which will save £850k.

£600k was generated by Ermine St, SCDC's wholly owned company set up for buy to let purposes.

Over six years, SCDC have saved £6m by looking at savings which could be implemented.

SCDC have no plans to charge £40 for recycling bins.

9 County Councillor's report

The Chairman reported on Roger Hickford's report to the combined parishes. The main board will start operating in May.

2% of the Council's budget will be spent on adult social care but no increase overall.

The conservatives have led on the transformation plan, £2m has been added to the highways budget and spent on road maintenance including potholes and footpaths. Road schemes have been joined together to attract funding.

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10 General observations or matters for consideration at the next meeting (formerly AOB)

Nothing noted.

11 Parish Meeting Agenda – items to be included

Nothing noted.

The Chairman thanked Giles Dobson for his hospitality.

The next Parish Council Meeting will be held on Thursday 11 May 2017 at 7.30pm.

The Meeting closed at 9.20pm.