

CARLTON cum WILLINGHAM PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in St Peter's Church Carlton On Thursday 7 February 2013

Present: - Hedley Francis, Michael Mann, Caroline Revitt, John Batchelor - County Councillor, Richard Barrett - District Councillor
Edith Osborn as Clerk.

- 1 Apologies:** Stephen Roberts, Malcolm Stennett, John Coppen, Paul Dean
It was noted that the Council was quorate. Hedley Francis was appointed Chairman in the absence of Stephen Roberts.
- 2 Minutes** of the Meeting held on 1 November 2012 were agreed as correct and incorporated a minor amendment to paragraph 9 proposed by Malcolm Stennett prior to the meeting. Michael Mann proposed that the minutes be accepted and Caroline Revitt seconded the motion.
- 3 Declarations of Interest**
There were no new interests to declare.
- 4 Administration**
 - 4.1 Risk assessment**
The draft Risk Assessment which had been circulated before the meeting was discussed and how closely it resembled risk assessments prepared by other villages. The Clerk confirmed that she had reviewed assessments prepared by other villages and the format of Carlton's Assessment followed those assessments, which were in turn based on the Society of Local Council Clerks' suggested wording together with specific risks to Carlton. Caroline Revitt proposed that the draft Risk Assessment be accepted and Michael Mann seconded the proposal.
 - 4.2 Neighbourhood Plan/Parish Plan**
It was decided that a sub-committee would be formed of Hedley Francis, Paul Dean, Caroline Revitt and Stephen Roberts/ Malcolm Stennett in order to produce a draft version of the village survey along the lines of the West Wickham village survey. Caroline Revitt agreed to organise the sub-committee.
 - 4.3 Village website**
Hedley Francis agreed to research the cost of setting up a new website to replace the existing one.
- 5 Finance**
 - 5.1 Payments** were authorised for:

5.1.1 St Peter's Church	£ 150.00
5.1.2 Clerk's salary	£1,306.66
5.1.5 CGM Ltd chq 236	£ 72.00
 - Caroline Revitt proposed that these payments be authorised and Michael Mann seconded the proposal.
 - 5.2** The Receipts, payments and bank reconciliation as at 31 January 2013 were reviewed. Caroline Revitt proposed that the accounts were correct and Michael Mann seconded the proposal.
- 6 Planning**
 - 6.1** S/2472/12/FL Woodland View – single story side extension
 - 6.2** S/2548/12/FL The Old Rose & Crown – two storey extension
 - 6.3** S/0045/13/FL 1 Hall Cottages – two storey extension
 - 6.4** S/0050/13/FL Carlton House – conversion of outbuilding to holiday letThe above planning applications were noted.

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7 Environmental

7.1 Anglian Water – Carlton Green Sewerage Scheme

Paul Dean had emailed the Clerk to advise the Council that the application for a public sewer had been rejected on the grounds of cost. He intended to follow the appeals process to ensure the application remained in the pipeline.

7.2 S106 monies re Acre Rd new build

Caroline Revitt and Hedley Francis agreed to be the signatories to the Indemnity agreement. The Clerk agreed to contact them both to sign the Indemnity.

7.3 Footpaths

Caroline Revitt confirmed that she had contacted Karen Champion about the problems which had arisen.

It was noted that chippings would not be used on the bottom of the green lane as it was too costly despite the byeway being thick with mud making it difficult to walk down there at this time of year.

7.4 Car speed through Carlton Green

Paul Dean had advised the Clerk by email that he had not heard back from the County Council regarding traffic calming measures.

7.5 Village pond

After a brief discussion, no decision was reached.

8 District Councillor's report

Cllr Barrett confirmed that the next financial year would be a tough one. The precept had to be set by 28 February 2013.

Other items of note:

- The second round of the Local Plan Consultation starts tomorrow. Over 20k responses had been received after the first round which was a good response. The Plan should be accepted by the end of the year and be in place until 2031.
- The average number of days sick for council staff had reduced to 3.58 days
- Improvements had been made to the Council's stock of 5.5-6k houses as a result of the tendering process.
- Three areas within South Cambridgeshire did not receive the last edition of the South Cambs magazine. Delivery of the next edition will be between 23 February and 10 March 2013
- There are still speed stickers available to stick to the sides of wheelie bins.

9 County Councillor's report

Cllr Batchelor made the following comments:

- Council Tax will increase by 1.99%
- The Government grant has been reduced by 6% so there will be less money to support current services.
- He foresaw that in 10 years there would be no services other than social care
- The County Council has signed the contract for high speed broadband with BT. By 2015, 90% of the county will receive superfast broadband coverage of c 24Mbps with a minimum of 2 Mbps for everyone. As a result of the faster broadband promotion, 24k residents signed up to the website, which was the largest response in the country
- The County Council elections will be held on 2 May 2013

The change in rules on remaining in council houses with excess number of rooms was queried.

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10 General observations or matters for consideration at the next meeting

A number of people have been made redundant at the Highways department so it is in disarray. It was noted that the gulleys in the village needed to be cleared out again and the Clerk offered to contact the Highways Department about that.

Caroline Revitt advised that wildflower seeds were going to be planted on the Millenium Walkway.

It was noted that the gritting lorries came through the village for the first time this year.

Michael Mann noted that the bus shelter needs maintenance.

11 Parish Meeting Agenda- items to be included

Some suggestions were:

- Wind turbine- funding for local projects is available therefore ideas need to be put forward.
- The District Council offers some money towards planting community orchards.
- Local bus service.
- Results of the survey.

The next Parish Council Meeting will be held on Thursday 9 May 2013 at 7.30pm

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The Meeting closed at 9pm.